



TOWN OF FOXBOROUGH

Inspections Department

40 South Street
Foxborough, Massachusetts 02035
Tel. (508) 543-1206 / Fax. (508) 543-6278

CONSTRUCTION CONTROL REQUIREMENTS & SUBMITTALS

The Massachusetts State Building Code, 780 CMR, Section 107.0 defines the construction controls required for all structures needing the services of a Massachusetts registered professional architect or engineer and delineates the responsibilities of such professional services together with those services that are the responsibility of the contractor during construction.

For those projects that qualify for construction control, the permit applicant is required to include certain documentation with the building permit application for review by the building official. To assist you with the application process, please find below a list of required documentation which must be submitted with the building permit application.

- A site plan (one set – half size) in accordance with Section 110.10 and local zoning by-law.
- Two (2) sets of full size & three (3) sets of half size plans computations, and specifications bearing the original signature and seal of the Massachusetts registered or professional engineer responsible for plan preparation in accordance with Section 116.2. The plans must include a building code analysis. Fire Protection documents shall include a basis of design (narrative report) as provided for in Section 903.1.1. Energy Conservation documents shall include details as specified in Section 1303.3.
- Notice of architect/engineer responsibilities affidavit in the areas of architectural, structural, mechanical, electrical, plumbing, alarm, energy conservation and fire suppression in accordance with Sections 110.12 and 116.2.2.
- Program of tests and structural inspections prepared by the structural engineer of record (SER) per section 116.2.3. The report must include the name and address of the approved testing and inspection service(s). The testing and inspection reports must be made available to the building official upon request for review.
- If the structure meets the criteria of Section 110.11, an independent structural engineering review shall be submitted in accordance with the requirements of Appendix I.
- For existing buildings, an investigation and evaluation shall be submitted in report form in accordance with Section 3402.1.1 and subsequent sections.

Upon completion of work and prior to the issuance of a Certificate of Occupancy, project completion notices will need to be submitted by the architect/engineer(s) indicating that the work has been done in accordance with the approved plans and 780 CMR per Section 116.4. In addition, the contractor shall verify, in writing, that the execution of work was done in substantial accord with Section 116.3, items, 1 and 2. Upon submittal of the above and all necessary final inspections have been performed and approved by the Town of Foxborough, a Certificate of Occupancy can be issued.

Please call the Foxborough Inspections Department with any questions regarding this matter.



TOWN OF FOXBOROUGH
Building Department
40 South Street
Foxborough, Massachusetts 02035

CONSTRUCTION CONTROL AFFIDAVIT

Building Permit No.:
Project Description:

In accordance with Section 107.6 of the Massachusetts State Building Code, 780 CMR, 8th Edition,

I, _____ Massachusetts Registered Architect/Engineer # _____

of _____ hereby certify that I have prepared or directly supervised the preparation of all design plans, computations and specifications concerning:

ENTIRE PROJECT _____ ARCHITECTURAL _____ STRUCTURAL _____
MECHANICAL _____ FIRE PROTECTION _____ ELECTRICAL _____
OTHER (SPECIFY) _____

For the above named project and to the best of my knowledge, such plans, computations and specifications meet the applicable provisions of the Massachusetts Building Code 8th Ed., all acceptable engineering practices and all applicable laws and ordinances for the proposed use and occupancy. I further certify that I shall perform the necessary professional services and be present on the construction site on a regular and periodic basis to determine that the work is proceeding in accordance with the documents approved for the building permit and shall be responsible for the following as specified in Section 107.6.2.2:

1. Review, for conformance to the design concept, shop drawings, samples and other submittals which are submitted by the contractor in accordance with the requirements of the construction documents.
2. Review and approval of the quality control procedures for all code-required controlled materials.
3. Be present at intervals appropriate to the stage of construction, to become generally familiar with the progress and quality of the work and to determine, in general, if the work is being performed in a manner consistent with the construction documents.

Pursuant to Section 107.6.3.3, I shall submit periodically, a progress report together with pertinent comments to the Town of Foxborough Building Commissioner. Upon satisfactory completion of the work, I shall submit a final report as to the satisfactory completion and readiness of the project for occupancy.

ORIGINAL SIGNATURE AND SEAL

DATE



TOWN OF FOXBOROUGH
Building Department
40 South Street
Foxborough, Massachusetts 02035

CONSTRUCTION COMPLETION NOTICE

Building Permit No.:
Project Description:

In accordance with 780 CMR, Section 107.6 of the Massachusetts State Building Code, 780 CMR, 8th Edition, I, _____, being a Massachusetts registered professional architect/engineer, certify that I or my designee have performed the necessary professional services pursuant to Section 116.0 and have been present on the construction site to determine that the work has been completed in accordance with 780 CMR and the documents approved for the building permit and I have prepared or directly supervised the preparation of all design plans, computations and inspections concerning:

ENTIRE PROJECT _____ ARCHITECTURAL _____ STRUCTURAL _____
MECHANICAL _____ FIRE PROTECTION _____ ELECTRICAL _____
OTHER (SPECIFY) _____

Signature, Seal & Registration No.

Date